

Message Text

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ORIGIN A-01

INFO OCT-01 EUR-12 NEA-10 ISO-00 MMO-04 FBOE-00 SIG-02
H-02 ABF-01 EB-08 FSE-00 PER-05 SCA-01 PPTE-00
VO-03 AID-05 USIA-15 DODE-00 PM-05 AGRE-00 DEAE-00
SNM-02 ST-01 OC-06 CCO-00 TRSE-00 /084 R

DRAFTED BY A:RFALK:PMH
APPROVED BY A:JMTHOMAS
UR/EX - MR. LEIDEL (BY PHONE) N
M/MO - MS. JOAN CLARK
DESIRED DISTRIBUTION
A/FBO

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P 251940Z JUL 77
FM SECSTATE WASHDC
TO AMEMBASSY VIENNA PRIORITY
AMEMBASSY BRUSSELS PRIORITY
AMEMBASSY NICOSIA PRIORITY
AMEMBASSY COPENHAGEN PRIORITY
AMEMBASSY HELSINKI PRIORITY
AMEMBASSY PARIS PRIORITY
AMEMBASSY BONN PRIORITY
AMEMBASSY LONDON PRIORITY
AMEMBASSY ATHENS PRIORITY
AMEMBASSY REYKJAVIK PRIORITY
AMEMBASSY DUBLIN PRIORITY
AMEMBASSY ROME PRIORITY
AMEMBASSY LUXEMBOURG PRIORITY
AMEMBASSY THE HAGUE PRIORITY
AMEMBASSY OSLO PRIORITY
AMEMBASSY LISBON PRIORITY
AMEMBASSY MADRID PRIORITY
AMEMBASSY STOCKHOLM PRIORITY
AMEMBASSY BERN PRIORITY
AMEMBASSY SOFIA PRIORITY
AMEMBASSY PRAGUE PRIORITY
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AMEMBASSY BERLIN PRIORITY
AMEMBASSY BUDAPEST PRIORITY
AMEMBASSY WARSAW PRIORITY
AMEMBASSY BUCHAREST PRIORITY
AMEMBASSY BELGRADE PRIORITY
AMEMBASSY MOSCOW PRIORITY
AMEMBASSY TEHRAN PRIORITY
AMEMBASSY TEL AVIV PRIORITY
AMEMBASSY AMMAN PRIORITY
AMEMBASSY KUWAIT PRIORITY

AMEMBASSY BEIRUT PRIORITY
AMEMBASSY MUSCAT PRIORITY
AMEMBASSY DOHA PRIORITY
AMEMBASSY JIDDA PRIORITY
AMEMBASSY DAMASCUS PRIORITY
AMEMBASSY ANKARA PRIORITY
AMEMBASSY ABU DHABI PRIORITY
AMEMBASSY SANA PRIORITY
AMEMBASSY ALGIERS PRIORITY
AMEMBASSY CAIRO PRIORITY
AMEMBASSY TRIPOLI PRIORITY
AMEMBASSY RABAT PRIORITY
AMEMBASSY TUNIS PRIORITY

UNCLAS STATE 173492

FOR AMBASSADOR FROM ASSISTANT SECRETARY THOMAS

E.O. 11652: N/A

TAGS: AMGT

SUBJECT: CONGRESSIONAL INQUIRY
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1. THE SECRETARY HAS RECEIVED A QUESTIONNAIRE FROM CONGRESSMAN BROOKS SUBCOMMITTEE REGARDING VARIOUS ASPECTS OF EMBASSY OPERATIONS. SINCE THIS QUESTIONNAIRE REQUIRES CONSIDERABLE TIME AND EFFORT, IT WAS MY INTENTION TO SHARE THE RESPONSIBILITY BETWEEN THE SELECTED MISSIONS, AND VARIOUS ACTION OFFICES HERE IN THE DEPARTMENT. UNFORTUNATELY, I HAVE BEEN INFORMED BY THE COMMITTEE STAFF THAT IT WAS CONGRESSMAN BROOKS' INTENTION THAT THE ENTIRE RESPONSE BE COMPLETED BY OUR OVERSEAS MISSIONS AND THAT YOU COORDINATE THESE RESPONSES. THEREFORE, I AM TELEGRAPHICALLY TRANSMITTING THE QUESTIONNAIRE IN ITS ENTIRITY, INCLUDING COVERING LETTER. I MUST REITERATE CONGRESSMAN BROOKS INSISTANCE THAT OUR RESPONSE BE COMPLETED BY AUGUST 10. IN ORDER TO MEET THIS DEADLINE ALL RESPONSES ARE REQUIRED IN DEPARTMENT NO LATER THAN CLOSE OF BUSINESS AUGUST 5. RESPONSES SHOULD BE MARKED FOR EXECUTIVE DIRECTORS AND SUBMITTED TELEGRAPHICALLY.

2. QUOTE DEAR MR. SECRETARY

OVER THE PAST FEW MONTHS, THIS SUBCOMMITTEE HAS BEEN REVIEWING VARIOUS ASPECTS OF EMBASSY OPERATIONS WITHIN THE STATE DEPARTMENT. THE ENCLOSED QUESTIONNAIRE HAS

BEEN PREPARED BY THE SUBCOMMITTEE IN ORDER TO OBTAIN COMPREHENSIVE INFORMATION WHICH CAN BE READILY ANALYZED. WE WOULD APPRECIATE HAVING THE QUESTIONNAIRE AND COVERING INSTRUCTION SHEET FORWARDED TO THE FORTY-FOUR EMBASSIES

IN EUROPE, NORTHERN AFRICA, AND THE MIDDLE EAST INCLUDED ON THE ATTACHED LIST. IN ADDITION, PLEASE PROVIDE THE FIELD BUDGET ESTIMATE FOR FY 77-78 AND THE MOST CURRENT QUOTE REPORT ON BUILDINGS UNQUOTE FOR EACH OF THE FORTY-FOUR EMBASSIES LISTED.

THE SUBCOMMITTEE WOULD ANTICIPATE RECEIPT OF COMPLETED RESPONSES BY JULY 31. IF ANY EMBASSY IS UNABLE TO MEET UNCLASSIFIED

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THIS SCHEDULE, PLEASE LET THE SUBCOMMITTEE KNOW. IT IS ANTICIPATED THAT UNDER NO CIRCUMSTANCES WOULD AN EXTENSION BE NEEDED BEYOND AUGUST 10.

WHILE THE SUBCOMMITTEE REALIZES THE QUESTIONNAIRE IS SOMEWHAT DETAILED, THE INFORMATION REQUESTED IS ESSENTIAL FOR THE SUBCOMMITTEE TO THOROUGHLY REVIEW EMBASSY OPERATIONS. THE SUBCOMMITTEE ANTICIPATES MAKING FURTHER REQUESTS FOR INFORMATION FROM STATE DEPARTMENT EMBASSIES WORLDWIDE AS IS NECESSARY FOR OUR ONGOING REVIEW.

IN YOUR COMMUNICATIONS WITH THE VARIOUS EMBASSIES ON THIS MATTER, I WOULD APPRECIATE AN INDICATION OF THE IMPORTANCE WITH WHICH THE SUBCOMMITTEE VIEWS THE QUESTIONNAIRE. YOUR COOPERATION WILL BE APPRECIATED. UNQUOTE.

3. INSTRUCTIONS

YOU ARE ASKED TO PROVIDE COMPLETE RESPONSES FOR ALL QUESTIONS. WHERE SPACE FOR THE ANSWER HAS BEEN PROVIDED, PLEASE RESPOND IN THE FORMAT REQUESTED. WHERE MORE SPACE IS NECESSARY, ATTACH ADDITIONAL SHEETS OF PAPER, CLEARLY IDENTIFYING IN THE UPPER RIGHT CORNER THE NUMBER OF THE QUESTION TO WHICH THE RESPONSE APPLIES. WHERE NO SPACE FOR ANSWERING A QUESTION HAS BEEN PROVIDED, ATTACH A SEPARATE SHEET OF PAPER FOR EACH QUESTION, CLEARLY IDENTIFYING IN THE UPPER RIGHT CORNER THE QUESTION BEING ANSWERED.

WHERE ACTUAL DATA IS UNAVAILABLE, PLEASE PROVIDE YOUR BEST ESTIMATE AND LABEL THE RESPONSE AN ESTIMATE. UNLESS OTHERWISE INSTRUCTED, ALL QUESTIONS ARE TO BE ANSWERED ACCORDING TO FY 77 INFORMATION. ALL QUESTIONS REQUESTING UNCLASSIFIED

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MONETARY INFORMATION ARE TO BE ANSWERED IN U.S. DOLLARS ONLY. PLEASE INDICATE ALL EXCHANGE RATES UTILIZED FOR CONVERSION INTO U.S. DOLLARS.

IF YOU BELIEVE IT IS NECESSARY TO ATTACH ADDITIONAL

EXPLANATORY INFORMATION NOT SPECIFICALLY REQUESTED,
PLEASE FEEL FREE TO DO SO.

QUESTIONS 1 THROUGH 12: PROVIDE SEPARATE DATA FOR
EVERY UNIT WITHIN THE MISSION AND EACH CONSULAR SECTION.
WHERE THERE IS BOTH AN ECONOMIC AND COMMERCIAL SECTION,
PROVIDE SEPARATE DATA FOR BOTH. FOR SUBPARTS B AND C,
ALSO PROVIDE THE NUMBER OF FSO AND FSS EQUIVALENTS.

QUESTION 13 THROUGH 16: PROPERTY DESCRIPTION SHOULD BE
A GENERAL DESCRIPTION RATHER THAN A DETAILED LEGAL
DESCRIPTION. DESCRIBE THE SIZE OF THE PROPERTY IN ACRES
OR SQUARE FEET ONLY. OCCUPANT CHARGES/FEEs SHOULD INCLUDE
ANY RENTAL FEES OR OTHER CHARGES (I.E. GARBAGE PICK UP,
ETC.). WHERE MAINTENANCE COSTS ARE REQUESTED, INCLUDE
UTILITY COSTS. QUOTE UNIMPROVED REAL PROPERTY UNQUOTE
MEANS VACANT PROPERTY. IF A BUILDING IS A MULTIPLE
UNIT DWELLING, INDICATE ON A SEPARATE SHEET OF PAPER THE
NUMBER OF UNITS, NUMBER OF ROOMS IN EACH UNIT, AND
EMPLOYING AGENCY, POSITION, AND GRADE OF EACH OCCUPANT.
PLEASE EXPLAIN HOW ANY CHANGES IN THE EXCHANGE RATE HAVE
HAD AN IMPACT ON THE REPORTED FAIR MARKET VALUE OF
PROPERTY, COST OF LEASES, OCCUPANTS CHARGES AND FEES, OR
THE MAINTENANCE EXPENSES WHEN STATED IN U.S. DOLLARS.

QUESTION 17: REFURNISHING EXPENSES REFER TO THOSE SUCH
AS REDECORATING, REUPHOLSTERING, AND REPAIRING OF
FURNITURE. REMODELING REFERS TO STRUCTURAL CHANGES TO
THE BUILDING, SUCH AS A NEW ROOM OR FIREPLACE OR REBUILD-
ING A DETERIORATING WALL. SUPPLEMENTAL EXPENSES REFER
TO THOSE WHICH WERE PAID FOR BY THE OCCUPANT OR A THIRD
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PARTY RATHER THAN THE U.S. GOVERNMENT.

QUESTION 18 THROUGH 32: EXCEPT FOR QUESTIONS 20 AND 31,
THESE QUESTIONS REFER TO DEPARTMENT OF STATE EMPLOYEES
ONLY. FOR QUESTIONS 20 AND 31, PROVIDE THE REQUESTED
INFORMATION FOR ALL EMPLOYEES WITHIN THE MISSION.

QUESTION 21 AND 22: PROVIDE ONLY THAT SUPPORT WHICH
RELATES TO HOUSING OR TRANSPORTATION ARRANGEMENTS.

QUESTION 23: IF NECESSARY TO PRO-RATE, DO SO AND SO
INDICATE. INFORMATION SHOULD BE SUPPLIED ONLY FOR
HOUSING OPERATIONS RATHER THAN OFFICE BUILDING OPERATIONS.

QUESTIONS 28 AND 29: PROVIDE FUNCTIONAL JOB TITLES
RATHER THAN DIPLOMATIC TITLES.

NOTE: FOR PURPOSES OF THIS EFFORT, OPERATING COSTS ARE
DEFINED AS ALL MONIES INCLUDED IN POST S AND E PROGRAM

AND FAAS ALLOTMENTS. THIS INFORMATION CAN BE EXTRACTED FROM THE POST BUDGET SUBMISSION. IT DOES NOT INCLUDE POST ASSIGNMENT TRAVEL FUNDED FROM WASHINGTON. HOWEVER, AMERICAN SALARIES SHOULD BE INCLUDED. FBO OPERATING COSTS ARE RECORDED SEPARATELY UNDER OTHER QUESTIONS AND SHOULD NOT BE INCLUDED IN OPERATING COST.

4. QUESTIONNAIRE

A. DEPARTMENT OF STATE

-- PROPOSED
-- FY 1976 FY 1977 FY 1978

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1. OFFICE OF CHIEF OF MISSION

- A. OPERATING COST
- B. NUMBER OF U.S. FOREIGN
-- SERVICE OFFICERS
- C. NUMBER OF U.S. FOREIGN
-- SERVICE STAFF
- D. NUMBER OF LOCAL
-- EMPLOYEES

2. POLITICAL SECTION

- A. OPERATING COST
- B. NUMBER OF U.S. FOREIGN
-- SERVICE OFFICERS
- C. NUMBER OF U.S. FOREIGN
-- SERVICE STAFF
- D. NUMBER OF LOCAL
-- EMPLOYEES

3. ECONOMIC AND COMMERCIAL

- SECTION
- A. OPERATING COST
- B. NUMBER OF U.S. FOREIGN
-- SERVICE OFFICERS
- C. NUMBER OF U.S. FOREIGN
-- SERVICE STAFF
- D. NUMBER OF LOCAL
-- EMPLOYEES

4. CONSULAR SECTION

- A. OPERATING COST
- B. NUMBER OF U.S. FOREIGN
-- SERVICE OFFICERS
- C. NUMBER OF U.S. FOREIGN
-- SERVICE STAFF
- D. NUMBER OF LOCAL EMPLOYEES

5. ADMINISTRATIVE SECTION

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- A. OPERATING COST
- B. NUMBER OF U.S. FOREIGN
SERVICE OFFICERS
- C. NUMBER OF U.S. FOREIGN
SERVICE STAFF
- D. NUMBER OF LOCAL
EMPLOYEES

6. OTHER (PLEASE IDENTIFY)

- A. OPERATING COST
- B. NUMBER OF U.S. FOREIGN
SERVICE OFFICERS
- C. NUMBER OF U.S. FOREIGN
SERVICE STAFF
- D. NUMBER OF LOCAL
EMPLOYEES

B. OTHER AGENCIES

7. AGENCY FOR INTERNATIONAL

- DEVELOPMENT
- A. OPERATING COST
- B. NUMBER OF U.S. FOREIGN
SERVICE OFFICERS
- C. NUMBER OF U.S. FOREIGN
SERVICE STAFF
- D. NUMBER OF LOCAL
EMPLOYEES

8. UNITED STATES INFORMATION

- AGENCY

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- A. OPERATING COST
- B. NUMBER OF U.S. FOREIGN
SERVICE OFFICERS
- C. NUMBER OF U.S. FOREIGN
SERVICE STAFF
- D. NUMBER OF LOCAL
EMPLOYEES

9. DEPARTMENT OF DEFENSE

- ATTACHE
- A. OPERATING COST
- B. NUMBER OF U.S. FOREIGN

- SERVICE OFFICERS
- C. NUMBER OF U.S. FOREIGN
- SERVICE STAFF

- D. NUMBER OF LOCAL
- EMPLOYEES

10. AGRICULTURE ATTACHE

- A. OPERATING COST
- B. NUMBER OF U.S. FOREIGN
- SERVICE OFFICERS
- C. NUMBER OF U.S. FOREIGN
- SERVICE STAFF
- D. NUMBER OF LOCAL
- EMPLOYEES

11. DRUG ENFORCEMENT

- ADMINISTRATION
- A. OPERATING COST
- B. NUMBER OF U.S. FOREIGN
- SERVICE OFFICERS

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- C. NUMBER OF U.S. FOREIGN
- SERVICE STAFF
- D. NUMBER OF LOCAL
- EMPLOYEES

12. OTHER (PLEASE IDENTIFY)

- A. OPERATING COST
- B. NUMBER OF U.S. FOREIGN
- SERVICE OFFICERS
- C. NUMBER OF U.S. FOREIGN
- SERVICE STAFF
- D. NUMBER OF LOCAL
- EMPLOYEES

13.FILL OUT THE FOLLOWING INFORMATION FOR ALL UNIMPROVED
REAL PROPERTY OWNED BY THE U.S. GOVERNMENT.

	SIZE	
LOCATION	(SQ.FT./	ESTIMATED FAIR
ITEM (ADDRESS)	DESCRIPTION	USE ACREAGE MARKET VALUE

14.FILL OUT THE FOLLOWING FOR ALL IMPROVED REAL PROPERTY
OWNED BYTHE U.S. GOVERNMENT.

A.

ESTIMATED

LOCATION AMT.SQ.FT. FAIR MARKET
ITEM (ADDRESS, DESCRIPTION USE GROSS NET VALUE

B.

OCCUPANT(S) OCCUPANT(S) ANNUAL MAINTENANCE
AGENCY/POS./ CHARGES/FEES EXPENSES
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GRADE

15. FILL OUT THE FOLLOWING FOR ALL REAL PROPERTY LEASED
FOR A PERIOD OF THREE YEARS OR MORE.

A.

AMT.SQ.FT. LENGTH OF
ITEM LOCATION DESCRIPTION USE GROSS NET LEASE
(ADDRESS)

B.

ANNUAL OCCUPANT(S)
ANNUAL COST MAINTENANCE AGENCY/POS./ OCCUPANT(S)
LEASE EXPENSE GRADE CHARGE/FEES

16. FILL OUT THE FOLLOWING FOR ALL REAL PROPERTY LEASED
FOR A PERIOD OF LESS THAN THREE YEARS.

A.

LOCATION AMT. SQ.FT. LENGTH
ITEM (ADDRESS) DESCRIPTION USE GROSS NET OF LEASE

B.

ANNUAL OCCUPANT(S)
ANNUAL COST MAINTENANCE AGENCY/POS./ OCCUPANT(S)
LEASE EXPENSE GRADE CHARGE/FEES

17. PROVIDE THE FOLLOWING INFORMATION FOR BOTH THE
AMBASSADOR AND DEPUTY CHIEF OF MISSION RESIDENCES.

AMBASSADORS RESIDENCE

FY-77 FY-76 FY-75 FY-74 FY-73

A. EXPENSES

-- OPERATING

-- MAINTENANCE

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-- REFURNISHING

-- REMODELING

B. SUPPLEMENTAL EXPENSE

- OPERATING
- MAINTENANCE
- REFURNISHING
- REMODELING

DCM RESIDENCE

A. EXPENSES

- OPERATING
- MAINTENANCE
- REFURNISHING
- REMODELING

B. SUPPLEMENTAL EXPENSE

- OPERATING
- MAINTENANCE
- REFURNISHING
- REMODELING

18. GIVE NUMBER OF HOUSING UNITS THE EMBASSY PROVIDES
EMPLOYEES. UNITS

19. PROVIDE THE NUMBER OF EMPLOYEES IN EACH GRADE NOT
RECEIVING GOVERNMENT OWNED OR LEASED HOUSING:

-- GRADE NUMBER

20. PROVIDE THE NUMBER OF EMPLOYEES IN EACH GRADE
PROVIDED OFFICIAL RESIDENCE ALLOWANCES AND THE AMOUNT
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OF THE ALLOWANCE:

-- GRADE NUMBER AMT. OF ALLOWANCE

21. FULLY DESCRIBE ALL RELATED SUPPORT PROVIDED TO
EMPLOYEES USING GOVERNMENT FURNISHED HOUSING (I.E.,
UTILITIES, FURNITURE, MAINTENANCE, ETC.)

22. FULLY DESCRIBE ALL RELATED SUPPORT GIVEN TO EMPLOYEES
NOT ELIGIBLE FOR GOVERNMENT OWNED OR LEASED HOUSING.

23. PROVIDE YOUR BEST ESTIMATE OF THE NUMBER OF MAN-YEARS
EMBASSY PERSONNEL DEVOTE ANNUALLY TO HOUSING MANAGEMENT
AND MAINTENANCE.

-- HOUSING MANAGEMENT MAN-YEARS
-- HOUSING MAINTENANCE MAN-YEARS

24. DESCRIBE THE TYPE OF HOUSING SUPPORT YOU BELIEVE
SHOULD BE FURNISHED BY THE DEPARTMENT OF STATE.

25. DESCRIBE ALL LOCAL HOUSING CUSTOMS AND LAWS WHICH
YOU BELIEVE HAVE AN IMPACT ON U.S. EMPLOYEES (I.E.,
INDEXING OF RENTS, TERMS OF LEASE, ETC.).

26. SHOULD THE U.S. GOVERNMENT BUILD OR BUY MORE HOUSING
FOR ITS EMPLOYEES UNDER YOUR SUPERVISION?
YES NO WHY?

27. PLEASE FURNISH:

-- A. NUMBER OF AUTOMOBILES OWNED BY THE U.S. GOVERN-
-- MENT.
-- B. NUMBER OF AUTOMOBILES LEASED BY THE U.S. GOVERN-
-- MENT.

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28. PROVIDE THE JOB TITLES AND GRADES FOR ALL EMPLOYEES
-- ACCORDED DIPLOMATIC STATUS.

29. PROVIDE THE JOB
<< END OF DOCUMENT >>

Message Attributes

Automatic Decaptioning: X
Capture Date: 22-Sep-1999 12:00:00 am
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Sent Date: 25-Jul-1977 12:00:00 am
Decaption Date: 01-Jan-1960 12:00:00 am
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01-Jan-1960 12:00:00 am
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1977STATE173492
Document Source: ADS
Document Unique ID: 00
Drafter: A:RFALK:PMH
Enclosure: n/a
Executive Order: N/A
Errors: n/a
Expiration:
Film Number: D770265-0321
Format: TEL
From: STATE
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1977/newtext/t197707105/baaaetig.tel
Line Count: 509
Litigation Code IDs:
Litigation Codes:
Litigation History:
Locator: TEXT ON-LINE, TEXT ON MICROFILM
Message ID: bbeef662-c288-dd11-92da-001cc4696bcc
Office: ORIGIN A
Original Classification: UNCLASSIFIED
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 10
Previous Channel Indicators:
Previous Classification: n/a
Previous Handling Restrictions: n/a
Reference: n/a
Retention: 0
Review Action: RELEASED, APPROVED
Review Content Flags:
Review Date: 25-Feb-2005 12:00:00 am
Review Event:
Review Exemptions: n/a
Review Media Identifier:
Review Release Date: n/a
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
SAS ID: 1726017
Secure: OPEN
Status: NATIVE
Subject: CONGRESSIONAL INQUIRY
TAGS: AMGT
To: VIENNA BRUSSELS MULTIPLE
Type: TE
vdkgvwkey: odb://SAS/SAS.dbo.SAS_Docs/bbeef662-c288-dd11-92da-001cc4696bcc
Review Markings:
Margaret P. Grafeld
Declassified/Released
US Department of State
EO Systematic Review
22 May 2009
Markings: Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 22 May 2009